

City of Fairborn
COMMUNICATION TECHNOLOGY ADVISORY BOARD MINUTES
January 21, 2010

The meeting was called to order at 7:12 p.m. by Gene Kimberly.

MEMBERS PRESENT: Randy Durrum, Gene Kimberly, Chris Meder, and Stephen Wilcox

MEMBERS EXCUSED: Colin Morrow and Roger Osborne

STAFF MEMBER: Mark Neuman

1. Approval of Minutes

The May 21, 2009 and November 19, 2009 meeting minutes were approved.

2. Scheduled Items

a) Election of Officers

Mr. Neuman stated that Mr. Morrow had sent an e-mail offering his services for any position including Chair and Vice Chair as needed by the board.

The Board elected the following people for Board office.

Chair: Mr. Colin Morrow

Vice Chair: Mr. Roger Osborne

5-Year Capital Improvement Plan Review Committee member: Gene Kimberly

b) Selection of Topics for 2010

Mr. Neuman reminded the Board that at the last meeting Mr. Osborne asked if the Board could review the City's DRP/Continuity Plan. The Board agreed that they would like that to be one of the topics covered this year. The Board also agreed this meeting would not be televised due to security concerns. The Board further requested a preliminary meeting with a Disaster Recovery Plan/Continuity Plan expert. Such a meeting would educate the Board on things to consider when reviewing a plan.

With these thoughts in mind, the Board has selected it's topic for the March 18th meeting be a Background on *Disaster Recovery and Business Continuity Planning*. The May 20th meeting will cover the *City of Fairborn's Disaster Recovery and Business Continuity Plan Review*. Selection of topics for future meetings was deferred until the May 20th meeting.

3. Unscheduled Business and Comments

Mr. Neuman reported the American Legion requested video support for their Blue Coat Awards. He stated the City is not able to provide this service and he has not been able to find a volunteer. He provided a copy of the request to Mr. Kimberly if he is able to

volunteer and to Mr. Durrum as an invitation for the High School Media Club to volunteer to record the event.

Mr. Neuman stated there was no additional unscheduled business.

There were no further comments.

4. Adjournment

There being no further business, the meeting was adjourned at 7:36 p.m.

Respectfully submitted,

Mark L. Neuman
Information & Technology Services Manager